ITMC MEETING

January 25, 2001

1. <u>Welcome and Introductions</u> – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.

2. <u>ICN update</u> – Mike Bacino reported video scheduling should run much more quickly as there have been 2 new servers installed.

3. <u>ITD update</u> – Bill Haigh reported the Governor has requested $18.5 million for IT projects to be funded from the pooled technology fund. A draft copy of the $110 million for technology in the Governors FY02 budget was distributed. It is linked to these minutes.

   The NAG and ITD are working on the Email Naming Standards and it will be on next month's agenda. A draft of administrative rules is coming that will define the process for modifying a standard.

   The ROI Program may also be on next month's agenda, in order to firm up questions, concerns and issues and gear up again.

   There is a Group System Project Management Training session on Mapping Complex Project. See Lowell Sneller for details. A Jet Forms training session will be held in mid February, contact Ken Adrian.

   The Governor will be using the Online Chat session on January 30th. The session will start at 6:30 P.M. and the Governor will come on at around 7:00 P.M. The media will also be involved. The test sessions have shown the tool to be somewhat confusing with many questions and answers going on all at once and it may need to be changed to a more controlled type forum setting. This tool will be available for agency use.

   The Lunch and Learn series begins Monday, February 12th and goes through Monday March 26th, in the Lucas building, Room 320. Topics include Object Oriented Programming, Java, Data Access and Palm Applications.

4. <u>100% E by 2003</u> – Bill Haigh stated that a component of this project would be a Project Database showing the status and information on projects. This tool will be used to make operations as transparent as possible, expand understanding of the scope of work and show our best applications, so we can present the legislature with the good work being done to service the citizens of Iowa.

Phil Dunshee presented the basic concepts of the project. He provided several handouts, which are linked to these minutes. This project will include a survey to identify potential e-government projects. Meetings with department directors and ITD are being scheduled. See attachment linked to these minutes.

5. Web Sponsorship – Dan Combs reported that the Legislature would like to find alternate ways to fund IT Projects. Web Sponsorship is being explored. It will be an iterative process, getting input after each step, and exploring the implications. An RFP is currently being developed. This is a first in the nation process.

6. Other – Leon announced that the ITMC Charter Group would be reviewing information and making recommendations in the next few weeks.

   Leon gave a report from the January ITC meeting. Items of particular interest to the ITMC included discussion of the ROI process and the 100% E by 2003 project.

   There is a new Legislative Fiscal Bureau website to check out.

   Jim May of Gartner discussed the possible reconfiguration of their contract for research services with the State of Iowa.